

Proposal submission tutorial

In this document you can find a brief tutorial of the proposal submission procedure present on the VUO, once registered/logged in:

- At the beginning, you will be asked to fill some basic fields related to your proposal, useful to classify it according to the different research areas and categories:

Add Proposal							
Test							
This is just a test to explain the proposal procedure. Here							
you can describe your research, as well as expected results.							
I Category							
(NB. Indo-Italian POC support is eligible ONLY for "Material Science (MASC)" and							
"SAXS" users.)							
New							
INGW V							
× ·							
Agriculture							
Agriculture							
Bioeconomy (iusing renewable biological resources for food, materials & energy)							
Cancer (Prevention, Diagnosis, Treatment)							
Efficient use of Energy and Resources (e.g. light materials, replacing rare materials)							
Electronics Materials							
Energy Storage (Hydrogen, Batteries etc.)							
Environment							
Food							
Graphene							
Materials for Carbon Capture, Utilization (eg. conversion) and Storage							
Near-zero and zero Carbon Energy Production (Wind, Sun, Biomass etc.)							
Quantum Technology							
Viruses							

- Then you will be asked to add other people that would participate to the research/experiment, if the proposal would be approved. NOTE: to be added, additional participants have to be previously registered in the VUO

	Add Pal	rticipant				
	Please specify the Participant by using the [Search] button. If he/she is not yet registered in the	he VUO please ask him/her to register and complete th	his form later.			
	Participant		[Search]			
[Save] [Cancel]						
	[No other participants]					

T +39 040 375 8953 E info@ceric-eric.eu W www.ceric-eric.eu - In the next step, you will be asked to indicate some specific data related to experiments you will perform, such as local contact of the lab/technique, requested hours of usage, kind of sample you would like to investigate, and so on... Please remember that you need to fill such a form for each lab/technique included in your proposal:

	Local contact	
.ocal contact*	✓	
	Requested usage hours	
Requested Usage-hours*	30	
Experienced users can perform their experiments autonomously, collabo	Experiment's restrictions	
Jser type*	Collaborative access v	
<u>ser (pc_</u>		
	Experiment requirements	
Type of investigated sample		
0-2000 characters)		
ĸ		
	Sample description	
Describe the environment and/or treatment the sample will be	Sample description	
subjected to during the experiment	Sample description	
	Sample description	
subjected to during the experiment (0-2000 characters) *	Sample description	
subjected to during the experiment (0-2000 characters) Equipment and products requested from the facility	Sample description	
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subjected to during the experiment	Sample description	
subjected to during the experiment (-2000 characters) Equipment and products requested from the facility (-2000 characters) (-2000 characters)	Sample description	
subjected to during the experiment (-2000 characters) Equipment and products requested from the facility (-2000 characters) (-2000 characters)	Sample description	

 Once finished, you will be asked to download the CERIC Proposal Description Template, complete it with the scientific description (see https://www.cericeric.eu/users/user-guide/ for related tips) and then upload it for the final submission:

Proposal Description ha	ve to follow the CERIC Proposal Description Template.		
In order to submit the P			
a. Download here t	he CERIC Proposal Description Template for	<u>r proposal 20237251</u> (RT	F format).
	it using the downloaded Template.		
c. Select the file and pre	ess the upload button. Accepted formats are RTF (pref	erred) and PDF.	
at the file and press the unlead butt	on. Accepted formats are RTF (preferred) and PDF.		
the file and press the upload but	Sh. Accepted formats are KTP (preferred) and PDP.		
	Current Uploaded File		
	Filename	View	Delete
20237251.pdf			×
	Use the "View" button to verify if the conversion process run s	uccessfully.	
	Ger Adobe Reader		
	[Save & Continue]		

If you experience any problems or have any doubts when filling in the proposal, please contact the CERIC User Office: useroffice@ceric-eric.eu